



# FUNDAMENTAL LABOR STRATEGIES, INC.®

DRIVERS, COMPLIANCE, MANAGEMENT AND RESEARCH

www.FundamentalLabor.com

58 West Bridge Street • New Hope, PA 18938

Phone: (877) 357-7776  
Press 2 for Dispatch

Fax: (215) 862-0134 or (215) 862-7245  
E-mail: timesheets@fundamentallabor.com

DRIVER NAME:

CUSTOMER NAME:

604057

DAY	DATE	UNIT	ENDING	BEGINNING	MILES	START		FINISH		HOURS WORKED	CUSTOMER APPROVAL	OFFICE USE ONLY	
							AM PM		AM PM			REGULAR	OT
M													
T													
W													
T													
F													
S													
S													
TOTALS:													

DESTINATION	ARRIVE	DEPART	DRIVER COMMENTS

<p><b>Instructions:</b></p> <ol style="list-style-type: none"> <li>Complete timesheet daily and obtain the customer's signature.</li> <li>Use a new timesheet for each customer.</li> <li>Fax timesheets to FLS after your work day Friday. If you work during a weekend, fax timesheet before 8:00 a.m. on Monday.</li> </ol>	<p><b>DRIVER NOTES:</b></p>
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Note to Drivers: By submitting this timesheet, you are certifying that the hours worked are true and accurate and that you were not injured while working during this wage period. If you were injured, involved in a serious incident, or involved in a motor vehicle accident during this period, a completed *Injury/Serious Incident Report* (back side of this form) or *Motor Vehicle Accident Report* (back side of pink form) must accompany this time sheet. If involved in any of the above, **you must also call FLS Dispatch immediately.**

OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE

STANDARD HOURLY INFORMATION				
TOTAL HOURS	REGULAR	OVERTIME	VACATION	PERSONAL

OTHER INFORMATION				
HOLIDAY	TRAVEL	LAYOVER	DRIVER TYPE	OTHER

COMMENTS: